**NIHR School for Social Care Research**

**Final Reporting Form: Developing Research Leaders Awards (DRLA)**

The Leadership Fellow should complete Part 1 and pass this report onto the agreed Host Institution Supporter for completion of Part 2. The report should be submitted by the date advised by uploading it to <https://www.sscr.nihr.ac.uk/capacity/capacity-building-programme-final-report-submission/>. Please note that electronic signatures are acceptable.

This report should cover the full period of the Award.

**PART 1:** **Report from the Leadership Fellow**

**SECTION 1: Overview of Award**

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|  | **Award title** | |
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|  | **Award holder** | |
|  |  | |
|  | **Award start date** | **Award end date** |
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|  | **Please provide an overview of your DRLA setting out the objectives originally planned in your DRLA application and how far these have been achieved, describe the activities undertaken, and set out the outcomes from the Award. Please highlight any key achievements** | |
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|  | **Please describe and explain the reason(s) for any changes to the objectives and/or activities originally outlined in your DRLA application** | |
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|  | **Please set out any outputs from your Award, if relevant** | |
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|  | **Please set out your future plans to further develop your research career and to build on the outcomes of your DRLA** | |
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|  | **Please provide details of any further career development and leadership activities carried out in addition to your DRLA to support your own development and/or build social care research capacity** | |
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|  | **Please provide details of expenditure against the budget for the Award** | |
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|  | **Please add any other information you would like to provide** | |
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**SECTION 2: Completion of contractual milestones**

Please review the contractual milestones for your Award and confirm that these have all been achieved. You should refer to the milestones Schedule set out in your Award contract, and any Amendments to your contract, only.

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| **Milestone** | **Contractual due date** | **Completion date** | **Comments** |
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**SECTION 3: The Scheme**

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| **1.** | **The DRLA was a pilot scheme. Please provide your reflections on it and any suggestions for future such schemes** |
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| **2.** | **Please confirm if you are happy for your reflections above to be shared with the SSCR Phase IV lead (York), NIHR, NIHR Academy and other relevant social care funders. Information shared will be anonymised.** |
|  | Yes / No [Delete as appropriate] |

**SECTION 4: Diversity monitoring**

Providing diversity information helps us to monitor the range of individuals awarded a DRLA through the NIHR School for Social Care Research.

The information provided is not published or made available in identifiable form, and will only be accessible in this way to the SSCR Phase III Lead (Director and School Manager) via a secure electronic folder at LSE. Anonymised summary data may be used to share information on the range of individuals funded through the DRLA Scheme.

Please indicate whether you would be willing to complete a diversity monitoring form for the School. If you indicate yes, this will be sent through to you separately.

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| **Yes / No [Delete as appropriate]** |

**SECTION 5: Ongoing reporting**

As set out in contracts for your DLRA:

The Leadership Fellow will submit regular information for monitoring and evaluation purposes on the outputs and outcomes and impacts of their activity during and for up to five years after the Completion Date of the NIHR SSCR Developing Research Leaders Award in a form to be supplied by NIHR SSCR.

The Lead for the School is responsible for requesting and receiving monitoring information. For the purposes of completion of review and approval processes for your Award, this will be through the London School of Economics and Political Science (LSE) until 31 July 2024 (unless otherwise advised). Thereafter the Phase IV Lead (York) will be responsible for future ongoing reporting.

To support this:

1. a version of this final report will be shared with the Phase IV Lead (excluding any sensitive or confidential information)
2. your contact details will be shared with the Phase IV Lead for the purposes of requesting monitoring and evaluation information from you.

By signing and submitting this final report you are confirming your understanding of the above requirements.

**SECTION 6: Declaration**

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| **To be signed by the DRLA Holder:**  **By submitting this report, I confirm that the details provided are accurate to the best of my knowledge** |
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**PART 2: Report from the Host Institution Supporter**

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| **1.** | **Please set out your assessment of the Award Holder’s progress and how far they have met the objectives of their DRLA** |
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| **2.** | **Please reflect on progress with the institutional support agreed for the Award as well as any additional support provided by the host institution to support the Award** |
|  |  |
| **3.** | **Please comment on how the DRLA has supported the Award Holder’s career development in social care research, and how the institution will support their further development beyond the Award** |
|  |  |
| **4.** | **Please add any other information you would like to provide** |
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**Declaration**

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| **To be signed by the Host Institution Supporter:**  **By submitting this report, I confirm that the details provided are accurate to the best of my knowledge** |
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